



REVIEW QUESTIONNAIRE & NARRATIVE TEMPLATE

What follows is a direct copy of the questions with guiding instructions you will be asked to answer while completing steps 5 through 13 at the Doody Enterprises Online Review Process site. This template groups *Questionnaire* and *Narrative* sections together thematically to demonstrate the connection between the two review components. The Online Review Process site, however, will ask you to complete the entire questionnaire first.

Please note, your answers on this template will NOT be saved automatically or transfer to the review process site itself. Be sure to save your responses as a separate file to ensure you do not lose them before transferring them during submission.

DESCRIPTION

In 2-3 complete sentences, briefly describe the book's primary topic(s) and note any unique structural elements (e.g., all algorithms, bulleted lists). If the book is a 2nd or later edition, note when the previous edition was published. Avoid using direct quotes from back covers or prefaces. Put them in your own words.

PURPOSE

Questionnaire

Rate how well the book's objectives are met.

1. Unsatisfactory
2. Somewhat unsatisfactory
3. Satisfactory
4. More than satisfactory
5. Exceptional

Rate the worthiness of the book's objectives.

1. Unworthy
2. Somewhat unworthy
3. Worthy
4. More than worthy
5. Vital

Narrative

Using 4-6 complete sentences, address the following points:

- What is the book's purpose, according to the author in the preface or from what you can glean from the introductory material?
- Are those worthy objectives? Is the book needed?
- Does the book meet the objectives? If so, how? If not, why not?

Please ensure your narrative response aligns with the scores you awarded in this section of the questionnaire. For instance, if you scored the objectives as exceptionally well met (a score of 5), please restate that here and explain how you came to that opinion.

Avoid using direct quotes from back covers/prefaces. Put them in your own words.

AUDIENCE

Questionnaire

Is this book written at an appropriate level?
Yes / No

Is there significant duplication within the book?

1. High degree of duplication
2. Significant duplication
3. Duplication present
4. Slight duplication
5. Hardly any duplication

Are there significant omissions throughout the book?

1. Very high number of omissions
2. Significant omissions
3. Medium number of omissions
4. Some omissions
5. Hardly any omissions

Rate the authority of the author(s)/editor(s).

1. Low authority
2. Medium low authority
3. Medium level authority
4. Medium high authority
5. High level authority

Narrative

Using 4-6 complete sentences, address the following points:

- According to the authors, for whom is the book written? (e.g., students, residents, practitioners)
- According to the authors, what specialty areas does the book target?
- What target audiences and specialties do you think the book might benefit?
- Does the book meet the needs of its intended audience?
- Is the author(s) a credible authority on the subject? How do you know (e.g., recognized expert, their credentials, their publication record, etc.)?

Please ensure your narrative response aligns with the scores you awarded in this section of the questionnaire. For instance, if you scored the book as having a medium number of omissions (a score of 3), please restate that here and indicate the omissions' relation to the book's ability to meet its intended audience's needs.

Avoid using direct quotes from back covers/prefaces. Put them in your own words.

CONTENT/FEATURES

Questionnaire

Does the book include a sufficient number of illustrations?

1. Insufficient quantity
 2. Low quantity
 3. Correct quantity
 2. Somewhat too much quantity
 1. Excessive quantity
- (N/A option available)

Rate the pedagogic quality of the illustrations.

1. Low
 2. Medium low
 3. Medium
 4. Medium High
 5. High
- (N/A option available)

Rate the print quality of the illustrations.

1. Low
 2. Medium low
 3. Medium
 4. Medium High
 5. High
- (N/A option available)

Does the book include a sufficient number of references?

1. Insufficient quantity
 2. Low quantity
 3. Correct quantity
 2. Somewhat too much quantity
 1. Excessive quantity
- (N/A option available)

Rate the currency of the references.

1. Low
 2. Medium low
 3. Medium
 4. Medium High
 5. High
- (N/A option available)

Rate the pertinence of the references.

1. Low
 2. Medium low
 3. Medium
 4. Medium High
 5. High
- (N/A option available)

Rate the helpfulness of the index.

1. Not helpful
 2. Low helpfulness
 3. Average helpfulness
 4. Above average helpfulness
 5. Highly helpful
- (N/A option available)

Is the physical appearance of the book important in this specialty? Yes / No

If so, rate the physical appearance of the book.

1. Poor
 2. Medium low
 3. Average
 4. Above average
 5. Excellent
- (N/A option available)

Narrative

Using 8-10 complete sentences, address the following points:

- Identify the specific topics the book covers. This should expand on the brief coverage you provided in the Description section.

- Without listing the book section or chapter titles (e.g., Chapter 1 focuses on XYZ), summarize the book's contents and salient structural features (e.g., The book comprises six sections that address A, B, C, and D.).
- Speak on the following elements of the book:
 - Unique subject area coverage
 - Clarity of writing
 - Organization of the material
 - Innovative reader engagement techniques
- Note unique book features and their value, including but not limited to:
 - Glossary, appendixes, and/or references
 - Illustrations, artwork, and/or photographs
 - Diagrams, charts, and/or tables
 - Index
- Identify the best content areas or features of the book.
- Discuss the shortcomings of the book, if any, including areas you feel could have been covered more thoroughly or are missing.

This should be the longest section in your review. Please ensure your narrative response aligns with the scores you awarded in this section of the questionnaire. For instance, if you scored the book as having a low number of references (score of 2), please restate that here and indicate the effect of the reference quantity on the book's content.

In rare instances, you may wish to indicate the book has made an error or to provide constructive feedback regarding problematic content. For most cases, remember that readers (and our editorial staff) do not have access to the book in question. Make sure to thoroughly quote and cite sections of the book that you wish to point out or use as evidence for your claims.

ASSESSMENT/COMPARISON

Questionnaire

What type of contribution does this book make to the field?

1. Poor contribution
2. Low contribution
3. Average contribution
4. Above average contribution
5. Exceptional contribution

If this is a 2nd or subsequent edition, rate how necessary this new edition is.

1. Not needed
2. Low need
3. Average need
4. Above average need
5. Highly needed
(N/A option available)

Is this a second or subsequent edition?

Yes / No

Narrative

Using 4-6 complete sentences, complete the following:

- Offer your personal opinion of the quality of the book and its usefulness for the intended audience.
- Compare it to other books in the field, citing specific titles where appropriate (please provide as much information as possible about comparable titles).
- State whether the updated edition is justified (for 2nd or later editions) or things you'd anticipate in the next edition.
- Finally, answer the question "Would you recommend this book?" If so, to whom and in what contexts would you recommend it? If not, why not?

Please ensure your narrative response aligns with the scores you awarded in this section of the questionnaire. For instance, if you scored the book as being a highly needed 2nd or later edition (a score of 5), please restate that here and briefly note the changes that make this edition necessary.